



Tucson Interfaith HIV/AIDS Network

Office use only:

DB _____ (Initials) _____ (Date)

OL _____ (Initials) _____ (Date)

App Received _____ Apricot# _____

TIHAN Volunteer Application

Any information you choose to provide will be kept confidential and will only be used by TIHAN.

Today's Date: _____ Date of TIHAN Volunteer Orientation: _____

Your Name: (Please print) _____

Date of Birth: ____/____/____

Preferred Phone Number: _____ Cell Home Work

Alternative Phone number: _____ Cell Home Work

Is discretion necessary when calling you?(Check one) Yes No

(If you mark "yes" indicating that discretion is necessary when we call you, we will ask to speak only with you and not anyone else, and will leave a vague message about calling us that includes only our phone number.)

Your Mailing Address _____

City: _____ Zip: _____

Check if you would prefer to receive confidential mailings, meaning you want us to put your mail in a plain unmarked envelope without "TIHAN" or "HIV/AIDS" visible on the outside.

Your Home Address: _____

City: _____ Zip: _____

E-Mail: _____ Partner/Spouse Name: _____

Emergency Contact: _____ Relationship: _____ Phone: (____) _____

(This should be someone for whom discretion is not an issue.)

Current occupation: _____ Employer: _____

If retired, from what profession/industry: _____

Check this box if you are willing to volunteer your professional skills.

Invitation for Optional Self-Identification for Applicants

In recognition of our responsibility to paid staff, our volunteers, and the community, TIHAN reaffirms our policy to assure fair and equal treatment in all practices. TIHAN will not discriminate on the basis of actual or perceived race, ethnicity, color, ancestry, religion, age, sex, gender, gender identity, national origin, marital status, familial status, sexual orientation, disability, citizenship status, or veteran status.

Do you describe your gender identity as:

Female Male Transgender/ NonBinary Other _____

Pronouns: _____

Religious identity (if any):

None Jewish Catholic Protestant Orthodox Other Christian
 Muslim Buddhist Hindu Self-Identify_____

Your congregation (if any): _____

Do you describe your race / ethnicity as:

Hispanic/Latino/a American Indian/Alaskan Native Asian
 Black/African American Native Hawaiian/Pacific Islander White

Is your age:

Under 18 Over 18

Invitation to share a little bit about you...

Is there any information you would like us to know about you/your family?

Why are you interested in working with TIHAN?

Your relevant experience with volunteering and/or HIV:

How did you hear about TIHAN?

Community Event Current TIHAN Volunteer Volunteer Center Volunteer Match
 Volunteer Fair Friend/Family Member Faith Community Other _____

**What skills/interests do you have that you'd like to share,
and what activities are you interested in as a volunteer?**

Check all that you are interested in for your volunteer work with TIHAN.

- | | |
|--|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Greeting Card Preparation |
| <input type="checkbox"/> Administrative Support | <input type="checkbox"/> Handy-Person |
| <input type="checkbox"/> Answering Phones | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Asking Business for Donations | <input type="checkbox"/> Internet Research |
| <input type="checkbox"/> Board/Committee Position | <input type="checkbox"/> IT/ Website Projects |
| <input type="checkbox"/> Copy Machine Projects | <input type="checkbox"/> Knowledge of Community Resources |
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> Legal |
| <input type="checkbox"/> Data Entry Quality Checking | <input type="checkbox"/> Mailing Preparation |
| <input type="checkbox"/> Development/Fundraising | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Education/Training People | <input type="checkbox"/> Moving/ Lifting Heavy Objects |
| <input type="checkbox"/> Errands/Transporting Goods | <input type="checkbox"/> Outreach/Education (staffing info table) |
| <input type="checkbox"/> Event Planning | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Events Setup/help | <input type="checkbox"/> Programs For People Living With HIV |
| <input type="checkbox"/> Facilitating Meetings and Trainings | <input type="checkbox"/> Providing Rides |
| <input type="checkbox"/> Faith Community Liaison | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Filing/Other Office Organization | <input type="checkbox"/> Video Production |
| <input type="checkbox"/> Finance/Budgeting | <input type="checkbox"/> Volunteer Recruitment and Appreciation |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Writing/editing/proofreading |
| <input type="checkbox"/> Grant Writing | <input type="checkbox"/> Other |
| <input type="checkbox"/> Graphic Design | |

Languages spoken other than English _____

On a scale of 1 to 3, with 1 meaning "never used it," 2 meaning "some familiarity," and 3 meaning "proficient," how would you rate your skill with:

Email: 1 2 3 Microsoft Word: 1 2 3 Microsoft Excel: 1 2 3 Microsoft Publisher: 1 2 3

I hereby certify that the information set forth in this application is true and complete to the best of my knowledge.

Signature

Date

Printed Name

Attire for Volunteers: All TIHAN paid staff and unpaid staff (volunteers) are expected to present a professional image. As a general rule of thumb, "business casual" attire is expected of volunteers working in the office during business hours, and safety is a priority. Appropriate attire for a particular work area depends on the specific job being done, the audience, and the setting, and is determined by the staff member who is immediate supervisor of the person carrying out the job. Generally, flip-flops and dirty/torn clothing would not be appropriate office/event attire for volunteers.

Driver's License/Insurance: At your follow-up interview, after attending Volunteer Orientation, you will be asked for a copy of your driver's license or state ID. Please be ready to present your ID to us. If you are using a vehicle for volunteer work with TIHAN, a copy of your vehicle insurance card will also be required.